



30 September 2019

Dear Parent/Carer

Year 8, 9 and 10 - Water Sports Activity Trip, Isle of Wight – Wednesday 27 - Sunday 31 May 2020

Following the success of the previous trip, we are delighted to offer the water sports activity trip again next year. This will run in the May half term, from Wednesday 27 - Sunday 31 May 2020. This trip is offered to students in Years 8, 9 and 10 and all students attending must be on the school roll at the time of the trip.

During this trip, students will be able to participate in water sports activities such as dinghy sailing, keel boating, kayaking, raft building and racing, paddle boarding and evening team building games. A final itinerary will be confirmed closer to the date of the trip. This will be a fantastic opportunity for your child to learn and experience a completely new set of skills and activities.

The cost of this trip is **£450** per student. There are **60 places** available on this trip and they will be allocated on a first come first served basis (on payment of deposit via your child's sQuid account), with class behaviour taken into consideration. If you would like your child to go on this trip, we request a **non-refundable deposit of £90** to be paid using our on-line e-payment system, with your existing sQuid account. You will be able to do this from **6pm on Sunday 27 October 2019** (closing date; 10pm on Thursday 31 October 2019).

The cost includes coach travel, ferry crossing, accommodation, all activities and on-site meals on a full board basis. As a reminder, in line with school policy, mobile phones are not permitted on any school trips or visits.

For your information, the remaining payment dates are set out below. Please note that all payments can be made at any time but each one **must be paid by the date stated**.

Payment Required	To Be Paid By
£90 deposit (<i>non-refundable</i>)	27 October 2019 (<i>on booking</i>)
£90	27 November 2019
£90	27 January 2020
£90	27 February 2020
£90	27 March 2020

Please note that due to the nature of this trip, we are unable to refund the cost of the trip, if your child is unable to go.

If you are unsuccessful in obtaining a place for your child, and would like to be added to the reserve list, please email to enquiries@coxgreen.com, for the attention of the Trip Administrator, requesting this.

Should the school need to contact you in an emergency, we will use contact details supplied on your most recent OA4 Form (off-site activity form). If there are any changes to the details on this form, including any medical or dietary requirements, it is the parent/carer responsibility to inform the school.

If you would like any further information about this particular trip, please do not hesitate to contact either myself or Mrs Feetham, Trip Administrator, via the main office or by email to enquiries@coxgreen.com .

Yours sincerely



Mr Crowther
Second in Science / Trip Leader

Please note:

- *Places on all trips are subject to the school Behaviour Policy. Any student who receives an internal or fixed term external exclusion will have their place withdrawn from the trip and no refund will be made unless the place can be re-sold. In addition, if the school assesses that the attendance on a trip is a Health and Safety risk to the student or to others, a place will not be allocated to that student or a place will be withdrawn and there will be no refund made unless the place can be re-sold.*
- *Should your child be unable to attend a trip due to medical reasons, we will require a Medical Certificate to apply for an insurance claim.*
- *If the trip is cancelled due to uncontrollable circumstances i.e. weather, Foreign/Home Office guidance, the refunding of costs will be subject to insurance cover.*
- *If your child is, or has ever been in receipt of free school meals, then you may be eligible for assistance with the costs of this trip, from the school's Pupil Premium funding. To make a request for assistance please contact the Finance Office via email: finance@coxgreen.com or in writing to the school; including your child's name and form, stating that they are, or have been in receipt of free school meals. The Pupil Premium funding is to be used for educational purposes only.*
- *Please note that Pupil Premium support for this trip is limited to 10% of the total cost of the trip and all requests should be made by 12 noon on Wednesday 16 October 2019.*
- *This trip is run via travel company: UKSA.
To enable your child to attend the trip, we will be sharing your child's personal data with the travel company and any partners of the travel company that are required for the running of the contract (e.g. airlines, hotels, etc.).*
- *Payments are to be made by the dates specified. Late or non-payment may result in your child's place being withdrawn from the trip. If you choose to withdraw your child for reasons not stated above, any costs attributed to date, must still be made.*
- *This is an optional trip and is not essential to the curriculum or completion of the syllabus being studied.*