



Tuesday 12th May 2020

Dear Parents and Carers,

Following the Prime Ministers announcement on Sunday it is now clear that we shall not be returning to a “normal school routine” for **all** students before the end of the summer term. When we do gather, our return will be phased – there will not be 1000 pupils in school on one day. We look forward to receiving further guidance so that we can plan and engage with parents for a safe return for all students. Given the situation I would like to express my thanks for all the feedback from parents – both positive comments and questions or suggestions to improve. Our intention is to ensure the best possible educational provision for all our students and your feedback is very important to us. Please do refer to the FAQ about home learning: <http://cgss.co/lh050520>. This is updated on a weekly basis, in response to questions and concerns raised by parents.

As the online learning model is likely to continue, we will be reviewing the current timetable for all Year groups in order to further improve engagement. We would ask that all tasks/work to be submitted should be completed on Microsoft Teams – unfortunately DODDLE does not allow the submission of work. Where possible, all students should engage with the timetabled lessons as they provide input and support from the subject area. It is also an opportunity for students to raise concerns or post questions. Should there be a problem with work, you will be contacted by your son or daughter’s subject teacher in order to assess what the issues are and to offer support if needed. We do understand that access to IT facilities can be limited and impact on students meeting deadlines – please do ask your son/daughter to email their subject teacher to let them know if this is the case. Staff are endeavouring to manage marking and are seeking solutions on how to ensure that they give as much feedback as possible – this may mean that MS forms is used to assess learning rather than deep marking of each submitted assignment.

Heads of Year will continue to be in weekly contact with their year groups. By now, you should have been contacted by your child’s Form Tutors - they will be asked to make regular contact with tutees so that we can continue to offer wider pastoral care. Please do encourage your child to share any pieces of work they are particularly proud of so that we can also celebrate their engagement.

For students in Years 11 and 13, I would like to confirm that the publication of examination results will take place on the following dates: **A Level and Btec: Thursday 13th August** and **GCSE: Thursday 20th August**. Information regarding transition dates as well as Sixth form induction will be published after half term.

Finally, if you have not managed to do so, please do register for our new app for online communication which will replace the current INSIGHT app. The information on how to register on the EduLink One system can be found here: <http://www.coxgreen.com/d/letter/2019-20/Edulink%20Current%20Pupils.pdf>.

As always, please do look after yourselves and we will look forward to welcoming your child back to school on our return.

Yours sincerely

Frances Walsh
Headteacher