



Monday 13<sup>th</sup> July 2020

Dear Parents/Carer

### **Important Information about GCSE Results Day - re-sit students Year 12 - 14**

Congratulations to all of our students who have worked so hard during their time with us in Sixth Form. I know it has been a difficult few months for the students and I trust they are now looking forward to results day on Thursday 20<sup>th</sup> August.

In light of the current situation and government guidelines on social distancing, students' GCSE results will be available on their EduLink account from 8am. To support with government guidance, we are requesting that you do not attend school site unless invited to do so.

Students access EduLink using their normal school computer login – please can students ensure that they login into their EduLink account before results day to ensure that they can access their account. Any queries or problems with logging in should be sent to [EduLink.help@coxgreen.com](mailto:EduLink.help@coxgreen.com) Please refer to our website for further information on how to access the results if required. If you do not have computer access, then please contact the school by the 16<sup>th</sup> July so an appointment can be arranged for you to collect your results.

We do have staff available to support students with any future pathway support and wellbeing issues. Support will be offered by phone and we will contact you to make an appointment if needed. If invited into school, we ask only one parent to accompany the student. At all times social distancing will be adhered to and a one-way system utilised.

If you have any questions on results day we have set up a dedicated e-mail address [sixthform@coxgreen.com](mailto:sixthform@coxgreen.com) which will be monitored throughout the day. As we will have limited reception capacity on results day we ask that you use this email address rather than phoning the school.

We understand that, following results day, some students and parent/carers may have questions about the proposed exams in the Autumn for those who are unhappy with their grades. While the exam boards have not yet published a timetable for the individual subjects GCSE examinations will start on Monday 2 November and finish on Monday 23 November with the intention to provide results in Spring 2021. If you would like further information about the Autumn exams, please e-mail [exams@coxgreen.com](mailto:exams@coxgreen.com) from 20<sup>th</sup> August. Our Exams Officer, Gwyneth Edwards, and subject teachers will be able to provide appropriate advice.

Finally, a reminder that certificates of exam results will be available from December 2020. Certificates are important legal documents – required for CVs, job applications and to verify the Statement of Results – and should be collected from the school main reception **by the student in person**. Uncollected certificates will be held in school for one year, after that time any uncollected certificates may be destroyed. Please keep certificates in a safe place as the school cannot provide replacements – they can be requested from the exam boards at a cost of approximately £50.

I wish all our students and their families a relaxing summer and if you have any questions about results day then please do not hesitate to contact me for further information: [r.gibbons@coxgreen.com](mailto:r.gibbons@coxgreen.com)

Yours sincerely,

Rachael Gibbons – Head of KS5

## Useful contact information

EduLink queries: [edulink.help@coxgreen.com](mailto:edulink.help@coxgreen.com)

Queries on results day: [sixthform@coxgreen.com](mailto:sixthform@coxgreen.com)

Exam queries (available from 20<sup>th</sup> August): [exams@coxgreen.com](mailto:exams@coxgreen.com)