



5<sup>th</sup> January 2021

Dear Parents/Carers

Important Update Following the Prime Minister's Announcement Last Night

Following the Government announcement last night, please note the update below.

During the national lockdown, all students will learn remotely until February half term. Cox Green School will only remain open for identified students in line with Government regulations. If your child is unable to attend school/online learning, please do report their absence in the usual way to the school.

Exams:

External exams will not go ahead in the summer. The Prime Minister has shared that the Secretary of State for Education will be asking Ofqual to consult on the approach for alternative arrangements. Once I have these details, I will of course share this with students, parents and carers.

6<sup>th</sup> Form:

**Public vocational exams for 6<sup>th</sup> Form students (BTEC) that are taking place in January will continue as planned.** A copy of student exam timetables can be found on Edulink under the "Exam" section.

Remote Learning:

As per my previous communications, feedback from staff, parent/carers and students has suggested that student activity and screen time on Microsoft Teams should be wisely monitored. **To support students, the school will follow the current students daily timetable on Teams for those students at home/onsite.** This means lessons will start at the normal times for each period. A register will be taken for every lesson. In the event a student is timetabled for longer than a 60-minute lesson, staff may set students activities to do independently to ensure screen time is sensible. This may include practical independent tasks or the review of recorded information. PE lessons will also take place online.

There will be systems for checking, at least weekly, that students are fully engaging with their work, and progressing through the curriculum. Parents/carers will be contacted in line with the Government requirements if engagement is a concern. Should your child encounter any difficulties understanding the work, please do contact their class teacher in the first instance.

Students will be required to attend a tutor session/assembly every morning which will **start at 9am** and a register will be taken. This session provides students with the opportunity to liaise with staff regarding learning queries, pastoral matters and technical issues. Follow up appointments can also be made at this time if required. If a student is unwell the normal absence reporting process applies.

Please note, any staff who are required to self-isolate and are fit and well will set work and lead live lessons on Teams. However, should this not be possible, a message will be sent via Teams by the relevant Learning Leader and work set. This may include pre-recorded PowerPoints.

Should there be any queries which cannot be resolved during tutor time please email [enquiries@coxgreen.com](mailto:enquiries@coxgreen.com).

Our normal positive behaviour policy and high expectations apply during remote learning. I ask all parents/carers to reiterate the importance of this to their children.

Testing:

For students on site where consent has been given testing will continue as planned. Once the Government has released further details regarding wider testing, we will share this with you. Please note that in the meantime, the previously communicated testing programme is postponed.

Free School Meals:

The school will contact you regarding free school meal provision if your child is eligible for this.

We will continue to keep you updated with information as and when we receive it. Thank you for your continued support

Yours sincerely

Ms Cathrin Thomas  
Headteacher