Cox Green School Remote Education Provision: information for parents.
Maintaining a full and balanced curriculum

This information is intended to provide clarity and transparency to pupils and parents/carers about what to expect from remote education.

The remote curriculum: what is taught to pupils at home?

In the event of a national or local lockdown a pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

What should my child expect from immediate remote education in the first day or two of pupils being sent home?

In the event of a national or local lockdown on the first day of being sent home students should expect to be able to join TEAMS on the first full day they cannot attend. Students will be expected to attend their tutor lesson at 9am and attend all timetabled lessons remotely meeting the requirement for KS3 and KS4 to receive a minimum of 5 hours a day of remote education. Cox Green School has modified the timetable to include rest breaks from the screen to support the health and wellbeing of our students. Students will receive live lessons as well as additional tasks for home learning to ensure that they receive continuity in their education.

KS5 students will also follow their timetable of lessons remotely and private study sessions will continue to be the expectation. KS5 students are expected to attend daily tutor sessions from 9am in line with the rest of the school.

Remote education for self-isolating pupils

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

However, individual pupils self-isolating will be taught a planned and well-sequenced curriculum with meaningful and ambitious work each day in a number of different subjects, including providing feedback to ensure progress.

The Catch-up Premium will be utilised for any students off long term due to self- isolation.

Students needing to self-isolate will be able to access their lessons remotely and should expect to follow the same curriculum as their peers in school, when schools return to full capacity. Staff are able to deliver lessons on TEAMS as well as face to face in the form of blended learning.

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

We will teach the same broad and balanced curriculum remotely, as we do in school, wherever possible and appropriate. We have needed to make some adaptations in some subjects. For example, in PE – students will be following their curriculum through the use of a range of resources to encourage individual physical activities and active lessons such as, technical sessions, fitness sessions and teacher challenges. Other subjects that include a practical element have selected areas of the planned curriculum most suited to remote learning such as stage design in Drama for KS4.

Remote teaching and study time each day.

How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

Secondary school-aged pupils **not working towards formal qualifications** this year	Students should receive the equivalent time to their school day and may be set additional tasks to complete in the evenings in line with our Home Learning Policy. In order to protect the health and wellbeing of students our policy is to set activities for home learning that are away from screen time as much as possible. Bespoke interventions where required for students will continue.
Secondary school-aged pupils **working towards formal qualifications** this year	Students should receive the equivalent time to their school day and may be set additional tasks to complete in the evenings in line with our Home Learning policy. In order to protect the health and wellbeing of students our policy is to set activities for home learning that are away from screen time as much as possible. Bespoke interventions where required for students will continue.

Accessing remote education

How will my child access any online remote education you are providing?

Students will access remote learning via TEAMS. Guidance on working on TEAMS can be found on our website under CURRICULUM/Remote Learning with links to video support and advice.

Students can access TEAMS on any tablet, laptop and on a SMART phone. However, for best practice, a laptop should be the preferred choice, where possible.

Any families having access issues due to a lack of equipment or connectivity please make contact with the school. Please contact enquiries@coxgreen.com in the first instance.

Other platforms that will be used: Hegarty Maths, Kahoot, Quizzes, BBC Bitesize and others.

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

How we will issue or lend laptops or tablets to pupils, and where parents or carers can find more information?

The school has been provided with a limited number of laptops by the Government and these have been loaned to students who are eligible.

Parents and carers will need to contact the school to alert us to any issues. The school will work with parents to check that criteria is met to support remote learning.

Any students having access issues please can parents/carers make contact with the school. Please contact enquiries@coxgreen.com

Further information regarding the issuing of laptops is available from www.gov.uk

How we will issue or lend devices that enable an internet connection (for example, routers or dongles), and where parents or carers can find more information?

Equipment is assessed on a case by case basis. Further information can be requested by emailing enquiries@coxgreen.com in the first instance.

How pupils can access any printed materials needed if they do not have online access?

The school will send home any printed materials via email, mail or collection from Reception if agreed in advance and assessed on a case by case basis.

How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely. Some examples include:

- Live teaching (online lessons) without video.

- Recorded teaching (e.g. Oak National Academy lessons, video/audio recordings made by teachers) where this matches our curriculum plan and where the materials support our live lessons.

- Textbooks and reading books pupils have at home.

- Commercially available websites supporting the teaching of specific subjects or areas, including video clips or sequences.

- Some long-term project work and/or internet research activities.

- We will also ensure we support the health and wellbeing of students by ensuring a balance of screen time within lesson delivery and home learning and provide opportunities for students to connect with each other and staff during lessons and tutor time.

Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

- **Expectations for pupils' engagement with remote education**

All students are expected to follow the Cox Green Behaviour for Learning Policy, as they would do in school. Students are to log on and engage with all lessons and the tutor programme following the school day timetable from 9.00am – 15.15.

In addition, students have been explicitly taught behaviour expectations when working remotely through our tutor programme and this will be regularly revisited.

- **Expectations of parental support, for example, setting routines to support your child's education**

Where possible parents should support their child's remote learning by checking that their children are logging in and interacting with the lessons. Asking questions and encouraging full participation and looking at the work their child has achieved each day will support remote learning engagement.

Guidance videos for parents are available on the website CURRICULUM/Remote Learning. The website will be updated on a regular basis to support parents with Remote Learning advice and guidance

The lead for remote learning is **Ms Deborah Kemp: Assistant Headteacher**

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

- **How, and how often, we will check pupils' engagement with remote education**

Teachers will register attendance for each remote lesson.

Central records of attendance are kept and where students are not logging in to lessons attendance will be followed up daily by the pastoral team with phone calls home.

Staff will also be monitoring the engagement of students in their lessons and ensure all students are participating and contributing. Teachers will use a variety of ways to check engagement –questioning, cold calling, the chat function, quizzes, submission of work on TEAMS and class discussion.

- **What action will we take where engagement is a concern, including how we will inform parents and carers**

Where engagement is a concern staff will contact parents via a call or email and pastoral teams and/or teaching staff will follow up.

How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

- **The methods we will use to assess and feedback on pupils' work**

Verbal feedback during the live lessons, live marking and written feedback on work produced, assessments and tests as well as peer feedback.

Whilst working remotely we will be working in line with our school policy on marking and feedback.

- **How often pupils will receive feedback on their work**

Feedback on their work will be in line with our school policy on marking and feedback.

Additional support for pupils with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some students, for example some students with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

- All students with an EHCP have been invited to work on site where they access online learning with support from a member of staff. Parents who do not wish to send their children will have contact made weekly and their lessons will be differentiated in line with recommendations on ECHPs and ISPs, as would be the case in school.

- With regards to students with SEND needs all staff are asked to ensure that information from ISPs is used in planning whether it be remote or face to face.

- When completing assessments, all staff will ensure all students who qualify for exam concessions, for example, extra time will receive this and communicate home when needed.

- With regards to students who are receiving any interventions from external agencies, this will continue virtually where possible and where appropriate as per the external agencies own COVID policy.

- Should staff or parents have any concerns regarding a student and their SEND requirements then they should contact the school via the usual process.