



5 May 2021

Dear Parent/Carer

Year 7 Parents' Evening – Thursday 27 May 2021

The Year 7 Parents' Evening will take place on the evening of Thursday 27 May 2021, from 4.00pm to 7.00pm. This event will enable students and their parents/carers the opportunity to speak to each of their subject teachers to discuss their current progress and next steps in their academic journey.

Due to the restrictions currently in place, the format of the evening will be different to previous Parents' Evenings. Rather than coming in to school to meet with teachers, all appointments will be conducted over the telephone. Each appointment will be kept to a strict 5-minute limit to ensure that everybody has the opportunity to speak to their respective teachers.

The booking of appointments will be conducted through EduLink One.

- Appointments need to be booked by the parent/carer who will be attending on the evening by using their own specific EduLink login details. This will enable their details to appear in the call list for staff and will ensure the correct parent/carer is called.
- Please book a single 5-minute appointment with each subject teacher.
- EduLink One will be open for appointment bookings from 4.00pm on Monday 17 May 2021 and will close at 4.00pm on Wednesday 19 May 2021. Appointments will not be able to be made after this time.
- In the event the phone is not answered a message will be left on voicemail and a follow up email sent.

Please do take this opportunity to meet the subject teachers as the role of the parent/carer over the coming months will be a critical reason for the success of your son/daughter.

We look forward to speaking to you on the 27 May.

Yours sincerely

Mr Andrew Shields
Assistant Head