



07 May 2021

Dear Parent/Carer,

RE: Y13: Leaving Arrangements

As you are aware the end of your child's time at Cox Green is fast approaching and staff and students are working incredibly hard to ensure all students reach their potential and the unusual assessment process is completed effectively. We would like to take this opportunity to share some important information with you about the arrangements for various events over the next month to mark this milestone.

Final Day of School for Year 13 – Friday 28th May

Based on the assessment process and commitments we have made the decision to allow year 13 to finish on Friday 28th May, making Thursday 27th May the last formal day of lessons. On Friday 28th, students will attend school for a celebration farewell morning and assembly, and are allowed to come in fancy dress if they would like to. Students will leave site at 11am.

We would ask that you remind your child that our very high expectations and code of conduct continue while they remain at Cox Green on this last day. Should a student choose to wear dress that we deem inappropriate or exhibit behaviour deemed disruptive to learning or property, or raise health and safety concerns our normal behaviour policy would apply. We want this last morning to be enjoyable and memorable for the whole school and wider community. Furthermore, should the school have any concerns with the conduct of students, this could lead to your child not being able to attend the end of year prom (this would not be refunded) or the leavers event, for example. We are sorry that we have to state this, but feel it is best that this is made explicitly clear to parents and students at this stage to avoid any confusion. Any students who put others in danger, harm school property or hinder the learning of other students will be asked to leave the school site with immediate effect.

On **Wednesday 26th May** students will participate in all lessons as normal and then will be involved in celebration events during Enrichment. All students are permitted to wear sports clothing on that day, so they are ready to participate in the events period 5.

Due to the unusual nature of the assessment process this year, we may require some students to attend school at some point in the week commencing 7th June. **Therefore we kindly ask that you students do not book holidays or be unavailable up to and including Friday 11th June.** Students will be contacted on a bespoke basis if they are needed during that week.

Presentation Afternoon (The Big Picnic) - Friday 25th June

In the coming weeks we will be sending out invitations to our Year 13 Presentation Event on Friday 25th June, where departments and the school celebrate the achievements of our students one final time before they move on to the amazing futures they have planned. This will be held in conjunction with Year 11, to celebrate the resilience of our students through this difficult year. Please look out for your invitation and thank you in advance for being part of our final celebration.

Leavers Prom

Just a reminder that Year 13 Prom is on Tuesday 6th July at Lillibrooke Manor. Further information has been circulated by the prom committee. We look forward to seeing as many of Year 13 there as possible to celebrate the end of their time at Cox Green.

Results day

Tuesday 10th August is results day and the school will be open for students to collect results from 9am. If your son/daughter cannot collect their results themselves on the day, then a nominated person may do so for them. Students must contact Gwyneth Edwards in advance of result day to organise for the results to be sent via email (exams@coxgreen.com) or to give permission for someone, including yourself, to collect them. We need to know the name of the person and they must bring ID on the day.

Some of you may not be aware that UCAS informs students about whether they have secured a university place before 6am on the morning of results day. This can be upsetting for students who do not secure their first choice university course and find this out through text or email message. Please be conscious of this on the morning of results day. Although it is unlikely to be needed, we do have Mrs Hannah Thompson, Miss Langford-Thomas and other members of the sixth form and school leadership teams on site to support students with any future pathway support and any wellbeing issues.

We would like to take this opportunity to thank our students and everyone who has supported them through this unusual sixth form journey. We look forward to celebrating with them over the coming weeks and on results day in August.

Kind regards,



Mrs Rachael Gibbons, Achievement leader KS5