



26 May 2022

Dear Parents/Carers

Lowbrook Academy Sports Day Helpers – Friday 21 June 2022

Your child has been selected to assist at Lowbrook Academy's Sports Day, taking place on Friday 17 June, from 8.15am – 12.35pm.

Students are to meet at the PE office at 8.10am where registration will take place, before walking to Lowbrook Academy. Students will be supervised by Cox Green staff during their time at Lowbrook. Please advise if your child is unable to arrive at school for 8.10am, so alternative arrangements can be made. We will return to school at approximately 12.35pm, where students will attend their period 4 and 5 lessons as per their timetable. Should the trip be cancelled due to weather, all normal lessons will be attended.

Students are to wear full Cox Green School PE kit and must bring adequate refreshments with them (including a packed lunch and water bottle) and sun protection/hat if necessary. Students have permission to remain in their PE kit for the remainder of the day.

Should the school need to contact you in an emergency, we will use contact details supplied on your most recent OA4 Form (off-site activity form). If there are any changes to the details on this form, including any medical or dietary requirements, it is the parent/carer responsibility to inform the school.

Please sign and return the attached permission slip to the PE office by morning registration on Friday 10 June, to indicate that you give permission for your child to participate. Should you have any queries regarding this trip please contact me via email to enquiries@coxgreen.com.

Yours sincerely

Mr M Gullick
Director of PE, Sport and Health

PERMISSION SLIP

Lowbrook Academy Sports Day Helpers – Friday 17 June 2022

Student Name: _____

Form: _____

I give permission for my child to attend Lowbrook Academy's Sports Day on Friday 17 June 2022

Signed (Parent/Carer): _____

Date: _____

Please print name: _____

Failure to return this permission slip will result in your child not being able to attend this trip.

Please return this permission slip to the PE office by morning registration on Friday 10 June 2022