



14 July 2022

Dear Parents/Carers

**Girls Netball Tournament Weekend – Friday 16 to Sunday 18 September 2022**

I hope you are all looking forward to having an enjoyable summer break and as the Netball Tournament Weekend trip is fast approaching, I write with further details.

**Friday 16 September**

Students are to arrive at school as normal and drop off their luggage (room location TBC). Students are to attend period 1 and 2 lessons as per their timetable and are able to attend school in their full Cox Green PE kit. Students are to meet me at the luggage room at 10.20am to collect their luggage, where we will then load the coach and depart for Shrewsbury, aiming to arrive at the venue for around 3.00pm.

**Sunday 18 September**

We will be departing Shrewsbury at around 2pm, returning to Cox Green School at approximately 5.30pm. Please arrange collection of your daughter accordingly.

**What to pack/bring**

- Packed lunch for travel day on Friday or money to purchase lunch at comfort stops both ways.
- Bath/shower towels (towels are not provided)
- Toiletries
- Night wear
- PE attire for the duration of the weekend
- Sports clothing for other/evening activities (no cropped tops)
- Water bottle
- Spare change (not notes) for the on-site vending machine for any snacks/drinks (there is not a change machine on site)
- Luggage to be labelled with students name and Cox Green School (do not use home address)
- Students must be able to carry their own luggage!

**Mobile phones/Valuables**

As a reminder, and in line with the school policy, mobile phones and/or electronic devices are not permitted on any school trips or visits. Students are advised against taking any valuables as these cannot be replaced by the school or travel company, and, due to the nature of the activities, no jewellery will be allowed.

## Emergency contact details

Should the school need to contact you in an emergency, we will use contact details supplied on your most recent OA4 Form (off-site activity form). If there are any changes to the details on this form, including any medical or dietary requirements, it is the parent/carer responsibility to inform the school.

An emergency contact telephone number will be sent out just before the trip and this number is for emergencies only.

## Medication

If your daughter requires any medication, either 'over the counter' or prescribed, this must be detailed on the enclosed 'Residential Medicine Form'. All medication will be held by the Trip Leader and dispensed accordingly. Please provide any medication in its original box/container, and clearly labelled with your child's name (providing only enough medication for the duration of this trip). Medication and the completed form are to be handed in by Monday 12 September 2022, to Mrs Feetham, Trips and Visits Coordinator, in Student Services Office (Room FO6), in the Fifield Building.

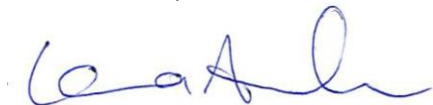
**Note:** should students require an asthma inhaler or auto-injector (EpiPen or similar), then this is the only medication that can be carried by students. A 'Residential Medicine Form' must still be completed to detail this. Should this be the case, we will take the spare held by school if provided. If none held at school, please provide a spare.

## Dietary requirements

Please advise Mrs Feetham, by email, should your daughter have any specific dietary requirements/allergies.

If you would like any further information about this particular trip, please do not hesitate to contact either myself, or Mrs Feetham, via the main office or by email to [enquiries@coxgreen.com](mailto:enquiries@coxgreen.com).

Yours sincerely



Ms L Anderson  
Teacher of PE / Trip Leader



## RESIDENTIAL TRIP - MEDICINE FORM (page 2)

### Medication 2:

Name/type of medication (as described on the container):

Expiry Date:

Dose and Method:

When it is taken:

Are there any contraindications:  
(signs when medicine should not be given)

PLEASE

LEAVE BLANK

Are there any side effects that the school needs to know about?:

Self Administration:     Yes                       No                       Yes with supervision by staff member

What to do in an emergency:

Please provide any other information that the school needs to be aware of regarding your child's medical condition and recent health before the residential trip:

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