



13 September 2022

Dear Parents/Carers

**Sixth Form Enrichment - Voluntary Assistance at Local Schools
Academic Year September 2022 – July 2023 – Period 5 on a Wednesday**

Your child has expressed an interest in assisting at local primary schools (either Wessex Primary School, Lowbrook Academy or Manor Green School), to assist their pupils. This is an enrichment activity that will take place during the fifth period every Wednesday, commencing 21 September and run until the end of the 2022-23 academic year. Students will leave Cox Green School at approximately 2pm and walk unaccompanied to the primary schools, returning to school for 3pm. Students attending Manor Green can access the school through our school field where they will be signed in by a member of Manor Green staff. Our students will be supervised at all times by staff of the school they are visiting. If you child has chosen this enrichment activity, they will be notified each term when they are to attend.

If you would like your child to attend this enrichment activity, please complete this FORM <https://forms.office.com/r/4JbyyqFq3K> by morning registration on Tuesday 20 September. **Failure to complete this will result in your child not being able to take part in the enrichment activity.**

Should the school need to contact you in an emergency, we will use contact details supplied on your most recent OA4 Form (off-site activity form). If there are any changes to the details on this form, including any medical or dietary requirements, it is the parents/carers responsibility to inform the school.

If you require any further information regarding this enrichment activity, please contact me by email to enquiries@coxgreen.com.

Yours sincerely

Mrs K Thompson
Deputy KS5 Leader and Enrichment and EPQ Co-ordinator