



Friday 28th March 2025

Dear Parents and Carers,

As we start to approach the upcoming study leave for Year 11, we would like to share with you the upcoming key dates and end of year arrangements for the students.

Last Day and Leavers' Celebrations:

The last day and final time that Year 11 will be on school site together will be Friday 23rd May. The Year 11 team are looking forward to marking this momentous day with a celebration assembly to congratulate the students on their hard work and achievements, a final football match and of course, arranging additional time for the students to be together and sign each other's school shirts. The yearbooks and hoodies will also be distributed on this day. The students will have an English exam in the morning, then lessons as normal for the remainder of the morning, and the leavers' celebrations will take place in the afternoon. Students will then be on their half term holiday with the rest of the school from Monday 26th May to Friday 30th May 2025.

Study Leave

After the May half term break, the Year 11 students will start their study leave. This means that the students will only be expected to come into school for their scheduled exams. Students are expected to otherwise use this time at home to prepare and revise for their exams.

Exam Requirements:

We would like to remind all parents and carers that students are expected to wear their full uniform while on school site attending their exams. This includes wearing their blazer and tie. Please note that students that fail to adhere to the full school uniform policy will not be permitted to sit their exam. Students will be expected to arrive in good time for their exams and we would ask that they familiarise themselves with their seat numbers in advance, where applicable. Please note that we will not be able to lend any missing equipment for the exams – we would recommend that the students pack their bags the night prior to the exam to ensure that they have all the necessary equipment ready, including a clear pencil case, a pen, and any subject specific equipment, such as a calculator, protractor or compass if needed. If you have any concerns about missing uniform or equipment, please contact Mrs Phelps via email (s.phelps@coxgreen.com) who will be able to support.

If your child would usually get the school coach or needs to stay onsite between their exams, we would just ask that you contact us before Wednesday 23rd April, so that we have sufficient time to make arrangements for their transport and study rooms. Please contact the Year 11 team via email: enquiries@coxgreen.com

We would like to take this opportunity to wish all students the best of luck for their upcoming exams.

Kind Regards

Danny Edwards
Headteacher