

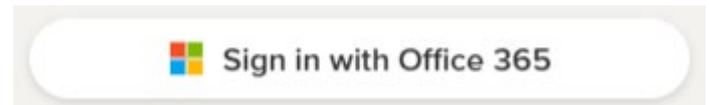


# Cox Green Training

## “Century Tech Login”

1. Go to <https://app.century.tech/login/>

2. Click “Sign in with Office 365”



3. Your child needs to enter their school Email Address and then Password. Email address format is **username@cgss.co** (username is the first four characters of your surname and the first letter of your forename, then three numbers usually 001 then @cgss.co)

For example, for someone called John Smith it would be **smitj001@cgss.co**

**Help and support:** If you find you need some help doing your work, message in the class chat, or use the chat button and message your teacher for help.

If you want to talk to your SAFE Manager, email them via your school email address. They are checking throughout the school day.

If you have a technical issue with Teams and want some IT support, email [enquiries@coxgreen.com](mailto:enquiries@coxgreen.com) and they will forward your message to the IT support team.

Don't forget to regularly check your school email address as this is how any member of staff will get hold of you!