



14 March 2024

Dear Parents/Carers

**Year 13 Criminology Trip – Monday 25 March 2024  
Reading Crown Court, Reading, Berkshire**

As part of the Criminology Diploma, Year 13 students have been studying law and judicial processes. A trip to Reading Crown Court compliments this unit of study as it allows the students to understand the physical geography of a courtroom, as well as potentially meet with a judge or hear a court in session.

We will travel to Reading by train and students are to meet me at Maidenhead train station for 8.30am, where we ask students to purchase their own train ticket. We will depart the Courts at 3pm at the normal end of the school day. Students are then to make their own way home or can remain in Reading with parent/carer permission. There are no costs to enter the courts, but students may require additional funds to purchase refreshments/lunch. Students do not need to wear business dress for this trip.

Please complete the following permissions form by 12 noon this coming Monday, 18 March, to confirm your child's attendance on this trip and arrangements thereafter. <https://forms.office.com/e/EFv5J3M5u9>.

Should the school need to contact you in an emergency, we will use contact details supplied on your most recent OA4 Form (off-site activity form). If there are any changes to the details on this form, including any medical or dietary requirements, it is the parent/carer responsibility to inform the school.

If you would like any further information about this particular trip, please do not hesitate to contact me via the main office or by email to [enquiries@coxgreen.com](mailto:enquiries@coxgreen.com).

Yours sincerely

Mr D Aston  
Teacher: Criminology  
Head of Year 10

**Please note:**

- Places on all trips are subject to the school expectations for the Behaviour Policy being met. Any student who receives a suspension may have their place withdrawn from the trip and no refund will be made unless the place can be resold. In addition, if the school assesses that the attendance on a trip is a Health and Safety risk to the student or to others, a place will not be allocated to that student or a place will be withdrawn and there will be no refund made unless the place can be resold.
- Should the school need to contact you in an emergency, we will use contact details supplied on your most recent OA4 Form (off-site activity form). If there are any changes to the details on this form, including any medical or dietary requirements, it is the parent/carer responsibility to inform the school.
- This is an optional trip and is not essential to the curriculum or completion of the syllabus being studied.