



Friday 6<sup>th</sup> January 2023

Dear Parent/Carer

**RE: Year 9 Options Process**

In the spring term, as part of the Options Process, each student will select their Key Stage 4 subject choices. In order to help you plan ahead please find, detailed below, some key dates and information about the process.

Date	Event
January 2023	Options Information Booklet made available through the school website. <a href="http://cgss.co/9options">http://cgss.co/9options</a>
11 <sup>th</sup> January 2023	Options Assembly – introduction to the Options Process to all Year 9 students. All Personal Development sessions will be focused on Careers and Options.
16 <sup>th</sup> January – 2 <sup>nd</sup> February 2023	Year 9 Careers Interviews – every student will meet with Mrs Thompson to discuss their career aspirations.
2 <sup>nd</sup> February 2023	Careers Fair – Students will be able to meet Universities, Colleges, Apprenticeship Training Providers and Employers.
23 <sup>rd</sup> February 2023	Year 9 Parents' Evening – Opportunity to speak to all subject staff to discuss your child's progress.
24 <sup>th</sup> February 2023	Deadline for choices for Options Taster Day – students choose <b>four</b> subjects to attend on Taster Day (these are not their final option choices at this stage). It is an opportunity to experience subjects they are considering.
9 <sup>th</sup> March 2023	Options Taster Day – students receive information and guidance on career paths as well as attend lessons based on their choices during the Taster Day.
9 <sup>th</sup> March 2023	Options Evening – Presentation in the Theatre to all parents/carers and talks given by all option subjects explaining the Key Stage 4 / GCSE curriculum.
17 <sup>th</sup> March 2023	Year 9 Option Choices Deadline.
April 2023	Letters to parents confirming Option Choices.

You can access the full Options Booklet and further information on this link <http://cgss.co/9options>. Please take the time to consider this with your child as we start the process.

I look forward to working with you throughout this process and if you have any questions in the meantime please do not hesitate to contact me via email at [options@coxgreen.com](mailto:options@coxgreen.com).

Yours sincerely

Mr C Holman  
Assistant Headteacher