



16 October 2025

Dear Parents/Carers

Year 12 A Level Compulsory Geography Field Trip to Selsey – Wednesday 5 November 2025

As part of the A Level Geography course, students are to complete four days of compulsory fieldwork in order to experience 'practical geography' and have hands on experience of collecting and processing data, in order to come to a substantiated conclusion to answer an enquiry question.

We have arranged for our Geography students to visit Selsey for their field trip, as this provides an ideal location to study coastal processes as well as human impacts in the town. Students will be divided into groups to complete data collection at sites.

The cost of this trip is £5.25 per student and to confirm your child's place, we ask you to please make payment via your iPay account. This will be open from today (closing: 10pm on Wednesday 22 October 2025).

We will leave school at 8.00am and travel to Selsey by school minibus, returning for 4.00pm (traffic dependant). Please arrange collection of your student for this time. Students should wear appropriate clothing and footwear suitable for the coast and weather conditions on the day (including being on the beach). Students should bring with them a full pencil case, including pencils as they will be drawing, along with a packed lunch, snacks and drinks to last the day. Students may wish to bring some money as there *may* be an opportunity to have some free time after lunch, before returning. Please note, eating and drinking on the minibus is not allowed and products containing nuts are not allowed.

All A Level Geography students are expected to attend this compulsory element, and if you have any questions or queries in the meantime, please do not hesitate to contact me.

Yours sincerely

Ms E Richardson
Subject Leader for Geography

Please note:

- *Places on all trips are subject to the school expectations for the Behaviour Policy being met. Any student who receives a suspension may have their place withdrawn from the trip and no refund will be made unless the place can be resold. In addition, if the school assesses that the attendance on a trip is a Health and Safety risk to the student or to others, a place will not be allocated to that student or a place will be withdrawn and there will be no refund made unless the place can be resold.*
- *Should your child be unable to attend a trip due to medical reasons, we will require a Medical Certificate to apply for an insurance claim.*
- *If your child is, or has ever been, in receipt of free school meals, then you may be eligible for assistance with the cost of this trip:
Years 7-11: Pupil Premium funding for trips is to be used for educational purposes only. Support for non-compulsory curriculum trips is limited to 25% of the total cost of the trip. Support for non-curriculum trips will vary.
Sixth Form: You may be eligible for assistance with the cost of this trip with a 16-19 Bursary.
All requests for assistance should be made to the Finance Office (finance@coxgreen.com) at least 5 school days before the trip opens on iPay.*

- *If your child receives free school meals and you would like a packed lunch provided for your child for this trip, please email enquiries@coxgreen.com, for the attention of the Trip Administrator, at least 5 schools days before the date of the trip to request this (please detail any dietary requirements).*
- *Payments are to be made by the dates specified. Late or non-payment may result in your child's place being withdrawn from the trip. If you choose to withdraw your child for reasons not stated above, any costs attributed to date, must still be made.*
- *Should the school need to contact you in an emergency, we will use contact details supplied on your most recent OA4 Form (off-site activity form). If there are any changes to the details on this form, including any medical or dietary requirements, it is the parent/carer responsibility to inform the school.*
- *There will be no insurance cover due to disinclination to travel.*