



Tuesday, 30 June 2026

Dear Parent/Carer

### Lockers – from September 2026

We have a limited number of lockers throughout the school that we hire out to students yearly, on a first come first served basis. The annual charge for the use of a locker is £15.00 (non-refundable) which will be available to purchase via your child's iPay account, from **6pm on Wednesday 8<sup>th</sup> July**. These lockers sell out very quickly so please ensure that if your child would like a locker, you purchase one as soon as possible.

To purchase a locker, please ensure that you select the 'Locker Rental 2026-27' Fund from your child's iPay account, rather than topping up their School Meal Fund. Once you have purchased the locker on iPay, you will be able to see the transaction in the 'history' section of your iPay account.

All lockers will **be allocated to students by the Finance Office**, and in September, you will receive an email with details of your child's allocated locker. You will need to supply your child with a large combination padlock (with a locking bar/hasp no wider than 8mm in diameter and at least 35mm in length). Please note that a luggage lock is generally too small for the doors, and locks with a thin flexible hasp do not securely lock the door.

Random checks of all lockers will be made throughout the year and any locker being used that has not been paid for will have the padlock cut off and the contents taken to Lost Property. Therefore, it is very important that you ensure payment has been made, and your child **only** uses the locker allocated to them. If your child wishes to change lockers during the year for any reason, they must contact the Finance Office to request a move, which will be subject to another locker becoming available.

Yours sincerely

Mrs C Dunne  
Finance Director