

Highfield Lane, Maidenhead, Berkshire, SL6 3AX Tel: 01628 629415 Email: enquiries@coxgreen.com

Friday 4th October 2024

Dear Parents and Carers,

Following a positive start to the term, I am writing to share a few important reminders of school policies.

Thank you for your support with uniform, in particular blazers. The students are wearing blazers around school and look smart and ready to learn. Please continue to ensure your child brings their blazer to school every day; please do not hesitate to get in touch if you need support with getting a new blazer as we have a good stock of pre-loved, good condition blazers in school.

As you are aware, our school uniform policy states that students should have a single piercing in each ear only. We have noticed an increasing trend for nose piercings, with a number of students seeming to have had this done over the summer break. With this in mind, we ask that from October Half Term, no student is wearing a nose piercing (or any other facial piercing). If the student has a piercing that cannot be left out as it has only recently been done, they must wear a clear stud in school. Any other type of stud will be asked to be removed.

Finally, I would like to remind everyone in our community that it is very unlikely staff will be available to meet with anyone arriving to school without an appointment due to the busy nature of the school day.

In our Parent and Visitor Code of Conduct it states that visitors should only come on to school premises for one of the following reasons:

- A pre-booked appointment with a staff member
- To attend an official school event
- To collect/drop off a child for a specific reason that requires them to be dropped at reception e.g. appointment, illness
- To collect/drop off belongings which your child may need for the school day.

By sticking to these clear reasons, you are supporting our teaching staff and ensuring that the staff will be free to hold booked meetings if you should need one.

Thank you for your ongoing support.

Yours sincerely

Charlotte Morgan-Russell **Deputy Headteacher**