

Highfield Lane, Maidenhead, Berkshire, SL6 3AX Tel: 01628 629415 Email: enquiries@coxgreen.com

11th November 2025

Dear Parents and Carers,

As part of our ongoing commitment to ensuring the safety and wellbeing of all students, staff, and visitors, we will be conducting a planned containment drill tomorrow on Wednesday 12th November 2025, during Period 3.

A containment drill is a safety exercise where students and staff practise securing the school building to keep everyone safe during a potential external or internal threat. This exercise is part of our regular emergency practice and planning procedures. It allows us to ensure that our systems are effective, and that students and staff are confident in what to do should we ever need to put containment measures in place.

We wanted to inform parents and carers in advance, as we understand that an unannounced containment drill could cause unnecessary concern. By sharing this information ahead of time, we hope to reassure you that this is a routine practice exercise only, and there is no cause for alarm.

Staff will fully brief students beforehand, so they understand that this is a practice exercise only.

We recognise that some students may find this type of drill unsettling. Any student who feels they may require additional support before or after the drill is encouraged to speak with their SAFE Manager, who will be available to offer reassurance and guidance.

If you have any questions or would like further information, please contact us at enquiries@coxgreen.com

Thank you for your continued support in helping us maintain a safe and secure school environment.

Kind regards,

Mr T Smith **Operations Director** Cox Green School