



Thursday 4th September 2025

Dear Parent/Carer

Early Closure on Thursday 18th September 2025 and Late Start on Friday 19th September 2025

On Thursday 18th September, the school will be holding its annual Open Evening for parents of children hoping to join the school in September 2026. Parents, with their children, will be able to tour the school to view and take part in the demonstrations and displays in faculty areas from 5pm. Consequently, there will be changes to the school routine in preparing for the evening and tidying up the following day.

On **Thursday 18th September**, school will finish at **12.30pm** and both Platinum Coach Hire and Apple Coaches will collect at this time. Please advise us in advance by emailing enquiries@coxgreen.com if you are unable to collect your child and they need to remain at school, where they will be supervised until 3pm.

In order to prepare all the classrooms and spaces for lessons the next day, we will be starting school later in the morning on **Friday 19th September**. Students should arrive for registration at **9.40am**. Both Platinum Coach Hire and Apple Coaches will make a later run, the drivers will advise students of the amended pickup times earlier in the week.

The Open Evening is a very important date in the school's year and we look forward to seeing our Student Ambassadors and staff proudly present their school on this evening.

Yours sincerely

Mr D Edwards
Headteacher